



Ninilchik Traditional Council

P.O. Box 39070

Ninilchik, Alaska 99639

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ninilchiktribe-nsn.gov

VACANCY ANNOUNCEMENT

Peer Recovery Support Specialist (PRSS)

ANNOUNCEMENT DATE: April 9, 2026

POSITION TITLE: Peer Recovery Support Specialist

POSITION TYPE: Full Time/ Permanent

CLOSING DATE: When Filled

DEPARTMENT: Health

SALARY: Depending / Experience

POSITION SUMMARY:

The PRSS provides direct peer support to the Medically Assisted Treatment program (MAT) and re-entry that includes linkages to employment, housing, education, and community resources. This position will promote and provide peer support programs, community support groups, and social media avenues within recovery services and surrounding communities.

STATEMENT OF DUTIES:

- Assist clinical team to promote and assist with the participant's self-directed recovery and independence through: employment placement, housing options and obtaining affordable/safe housing, provide transportation and escort to case management services.
- Document in participant's electronic medical record in the chart attachments confidential note section.
- Maintain an active awareness of the peer support services that are available in the State of Alaska.
- Provide resources by conducting needed peer support services and case management services to alumni and active participants across the recovery services continuum.
- Provide motivational interviewing, community living skills, social, and emotional support to participants within the MAT/BH programs to assist participants in regaining balance and control of their lives.
- Maintain appropriate trainings and certifications as outlined in NTC and MAT policies and procedures and those designated by supervisor.
- Remain an active role model for wellness and recovery for participants.
- Engage in all assigned peer outreach activities in the community and provide a report of these activities to the MAT Program Manager, as well as, opportunities for participants.
- Attend MAT staff meetings and works collaboratively with other staff members during participant case management meetings regarding transitional and discharge planning needs, to facilitate a successful transition from treatment services to the community.
- Provide weekly reports on outreach/peer support activities, participant services to MAT Program Manager.
- Develop responsible and appropriate relationships with participants.
- Maintains confidentiality according to HIPAA regulations and procedures.
- Other duties as assigned by the Tribal Health Director, NTC Executive Director or his/her designee.

Vacancy Announcement

Peer Recovery Support Specialist

STATEMENT OF QUALIFICATIONS:

- High School Graduate or Equivalent.
- Strong public speaking and organizational skills.
- Excellent verbal and written communication skills; ability to interact with sensitivity and effectiveness while working with clients, external agencies and coworkers.
- Proficient computer skills.
- Knowledge and ability to operate standard office equipment.
- Ability to make decisions and exercise good judgement.
- Ability to work independently with minimal supervision.
- Demonstrate ability to work under pressure and prioritize workload.
- Strong problem-solving skills.
- Ability to coordinate multiple activities.
- Ability and experience conducting individual and group sessions.
- Excellent time management skills.
- Must have strong writing skills with attention to detail and accuracy of fact reporting.
- Ability to work with individuals from diverse backgrounds.
- Basic Life Support (BLS) certification is required. ACLS, within 6 months of hire date.
- Must pass a criminal background check with acceptable standards of character.
- NTC is an alcohol and drug-free workplace, and employees are required to submit to alcohol and drug testing in the case of cause or accident in accordance with the NTC policies and procedures.
- Be available to travel and attend lengthy pertinent trainings as required and as the budget allows.
- Valid Alaska Driver's license.
- Ability to be or obtain Recovery Coach certification within one year of hire.
- Lived experience in addiction recovery, and one (1) year continuous sobriety, prior to hire and active and continuing participation in a recovery support program, such as 12 step programs.

INDIAN PREFERENCE:

In filling this position by initial appointment, promotion, transfer, reassignment, reinstatement, or any other personnel action, we are required by law, Indian Self-Determination and Education Assistance Act (25 ISC 450e(b)), to give absolute preference in selection to candidates who are eligible for Indian Preference. For consideration under Indian Preference, proof is required.

SUPERVISION:

This position will be under the direct supervision of the MAT Program Manager. This position, as with all NTC positions are subject to, and under the direct authority of the NTC Policies and Procedures. NTC is an alcohol and drug-free workplace and employees are required to submit to alcohol and drug testing. As with all NTC positions, employment is subject to availability of funds.

APPLICATIONS:

Applications are available at the Ninilchik Traditional Council office building, 15910 Sterling Hwy., Ninilchik, AK 99639 or online at www.ninilchiktribe-nsn.gov . Applicants must submit a complete NTC Application for Employment as well as a personal resume.

Contact Information: Ninilchik Traditional Council
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Concurrent Out/In House Posting