



Ninilchik Traditional Council

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Ninilchik, Alaska

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VACANCY ANNOUNCEMENT

PSYCHIATRIC NURSE PRACTITIONER

ANNOUNCEMENT DATE: April 2, 2026

CLOSING DATE: When Filled

POSITION TITLE: Psychiatric Nurse Practitioner

POSITION BEGINS: When Filled

POSITION TYPE: Full Time/Permanent (40 hrs./wk.)

SALARY: DOE

POSITION SUMMARY:

This position specializes in mental health and substance use treatment, for individuals experiencing mental health and substance use disorders. The PMHNP will deliver evidence-based assessment, diagnosis, and treatment, including medication management and therapeutic interventions, within a multidisciplinary team setting. This role emphasizes recovery-oriented, trauma-informed, and patient-centered care. This work will be conducted at all NTC Clinic locations, including the mobile clinic as needed.

ESSENTIAL FUNCTIONS:

Clinical Care:

Conduct comprehensive psychiatric evaluations, including mental status exams, risk assessments, and substance use assessments

1. Diagnose and treat a wide range of mental health and co-occurring substance use disorders.
2. Develop and implement individualized treatment plans.
3. Provide medication management, including initiation, adjustment, and monitoring of psychotropic medications.
4. Utilize evidence-based practices such as MAT (Medication-Assisted Treatment) for substance use disorders (e.g., buprenorphine, naltrexone).
5. Provide brief psychotherapy and psychoeducation to patients and families.
6. Collaborate with therapists, case managers, social workers, and primary care providers.
7. Coordinate referrals to higher levels of care when clinically indicated.
8. Engage in discharge planning and continuity of care.
9. Maintain accurate, timely, and compliant clinical documentation in the electronic health record (EHR).
10. Adhere to federal, state, and organizational regulations and standards.
11. Participate in quality improvement initiatives and case reviews.
12. Foster a supportive, nonjudgmental environment for individuals in recovery.
13. Promote harm reduction strategies and relapse prevention planning.
14. Advocate for patient access to community resources and support systems.
15. Professional focus on whole-patient care and quality outcomes.
16. Orders, performs, interprets, and evaluates diagnostic tests to identify and assess patients' clinical problems.
17. Prescribes medication or other forms of treatment, as necessary.
18. Collaborate with other health care team personnel and case management personnel with regard to documented patient treatment.
19. Keeps appropriate records, per NTC/AAPC coding guideline policies on documentation.

Vacancy Announcement

Psychiatric Nurse Practitioner

20. Is open to complementary and alternative health practices, which are evidence-based (Integrative Medicine).
21. Provides medication assisted treatment for patients with substance use disorders.
22. Prescribe psychiatric medications per psychiatric provider recommendations.
23. Participate in compliance, quality assurance and quality improvement activities as directed.
24. Adhere to all state and federal privacy regulations, including HIPAA and 42 CFR Part 2, and to CCC policies and agreements regarding confidentiality, privacy, and security. Support compliance with all privacy and security requirements pursuant to community partners' and outside providers' patient confidentiality agreements, including privacy and security requirements for EMR access. This includes immediately reporting any breach of protected health information or personal identification information of any person receiving NTCCC services by NTCCC to your supervisor or their designee.
25. Perform other duties as assigned.

SKILLS & ABILITIES:

1. Ability to interact with co-workers, patients, and staff to instill confidence and facilitate communication
2. Demonstrated experience in program development, from conception to design to implementation.
3. Training and experience with mental health and substance use.
4. Ability to display non-judgmental attitude.
5. Sufficient manual dexterity and physical ability to perform assigned tasks.
6. Ability to manage time and meet deadlines.
7. Knowledge of de-escalation methods.
8. Knowledge of co-occurring disorders and integrated treatment approaches

MINIMUM QUALIFICATIONS:

1. Master's or Doctoral degree in Nursing with specialization in Psychiatric-Mental Health.
2. Current, unrestricted Nurse Practitioner license in Alaska.
3. Board certification as a Psychiatric Mental Health Nurse Practitioner (PMHNP-BC).
4. DEA license and eligibility to prescribe controlled substances.
5. Minimum of [1–3] years of clinical experience in psychiatric and/or substance use treatment settings preferred.
6. Experience in outpatient or community-based behavioral health strongly preferred.
7. Familiarity with Medication-Assisted Treatment (MAT) protocols.
8. Must obtain and maintain credentialing through Alaska Native Medical Center (ANMC/ANTHC) credentialing for work with Indian Health Service beneficiaries.

WORKFORCE DEVELOPMENT SKILLS & ABILITIES:

1. Seeks out additional learning opportunities to continue to develop the technical and professional skills needed now and in the future.
2. Take responsibility for all work activities and personal actions by following through on commitments.
3. Provides appropriate follow-up as directed or per established guidelines.
4. Knowledge of quality management and improvement processes.
5. Knowledge of clinic practices and ability to act as a resource for clinic personnel and assist the providers, as necessary.
6. Proficiency in the use of appropriate computer-based software and office equipment.
7. Knowledge of 1974 Privacy Act is required as use of customer-owner record is an integral part of the position and privacy of individuals must be protected to the fullest.
8. Ability to maintain quality safety and infection control standards.

9. Ability to participate in a multidisciplinary clinical team.
10. Improvement & Innovation: Makes meaningful improvement to services, program, and processes and/or organizational effectiveness.
11. Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) certification is required.
12. Must pass through a criminal background check with acceptable standards of character.
13. Must have strong computer skills.
14. Be available to travel and attend pertinent training/seminars/meetings as required and as the budget allows.
15. NTCCC was established with a purpose of serving a primary population comprised of Alaska Natives and American Indians within the NTC geographical service area. Employees should have a thorough understanding of the cultures and the needs of the members, and of the general culture and needs of Alaska Natives and American Indians.
16. Ability to effectively interact with co-workers and clients with diverse ethnic and cultural backgrounds, religious views, lifestyles, and sexual orientations, and treat everyone with respect and dignity.
17. Outpatient clinical setting
18. May include telehealth service delivery
19. Flexible scheduling options depending on organizational needs

INDIAN PREFERENCE:

Indian Preference- In filling this position by initial appointment, promotion, transfer, reassignment, reinstatement, or any other personnel action, we are required by law, Indian Self-Determination, and Education Assistance Act to give absolute preference in selection to candidates who are eligible for Indian Preference. For consideration under Indian Preference, proof is required.

OTHER:

This position will be under the direct supervision of the Medical Director. This position, as with all NTC positions, is subject to and under the direct authority of the NTC Policies and Procedures. NTC is an alcohol and drug free workplace, and employees are required to submit to alcohol and drug testing in the case of cause or accident in accordance with the NTC policies and procedures. Employment is subject to the availability of funds.

APPLICATIONS:

Applications are available at the Ninilchik Traditional Council Administration office building located across from the General Store in Ninilchik, 15910 Sterling Hwy., Ninilchik, AK 99639.

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Concurrent Out/In House Posting